

The Commission offers two professional credentialing programs: **Certification and Accreditation**.

The Certification Program currently consists of 159 standards, all of which are mandatory. These carefully selected standards impact officer and public safety, address high liability/risk management issues, and generally promote operational efficiency throughout an agency. Any standard that is not a function or responsibility of the agency will be deemed *not applicable* and will be waived through a formal waiver process.

Since the 159 standards for certification are part of the 257 mandatory standards for accreditation, certification is a significant milestone towards accreditation. It is the policy of the Commission that agencies must successfully achieve certification before being assessed for accreditation.

Below are the topical areas that are covered in the Certification Program

Standards for national accreditation as established by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) provide the framework for the standards in the Massachusetts Police Accreditation Program.

#### **Chapter 1: Law Enforcement Role & Authority**

- 1.1.1 Oath of Office
- 1.1.2 Code of Ethics
- 1.2.1 Legal Authority Defined
- 1.2.2 Legal Authority to Carry/Use Weapons
- 1.2.3 Compliance w/ Constitutional Requirements
- 1.2.4 Search and Seizure
- 1.2.5 Arrest With/Without Warrant
- 1.2.8 Strip / Body Cavity Search
- 1.3.1 Use of Necessary Force
- 1.3.2 Use of Deadly Force
- 1.3.3 Warning Shots
- 1.3.4 Use of Authorized Less Lethal Weapons
- 1.3.5 Rendering Aid After Use of Weapons
- 1.3.6 Reporting Uses of Force
- 1.3.7 Reviewing Reports of 1.3.6
- 1.3.8 Removal from Line of Duty Assignment, Use of Force
- 1.3.9 Authorization: Weapons and Ammunition
- 1.3.10 Demonstrating Proficiency with Weapons
- 1.3.11 Annual/Biennial Proficiency Training
- 1.3.12 Issuing Written Directives
- 1.3.13 Analyze Reports from 1.3.6

#### **Chapter 11: Organization and Administration**

- 11.1.2 Organizational Chart
- 11.4.3 Accreditation Maintenance

#### **Chapter 12: Direction**

- 12.1.3 Obey Lawful Orders
- 12.2.1 The Written Directive System
- 12.2.2 Dissemination and Storage

#### **Chapter 16: Allocation & Distribution of Personnel/Alternatives**

- 16.3.1 Reserve Program Description
- 16.3.2 Selection Criteria
- 16.3.3 Entry Level Training
- 16.3.5 In-Service Training
- 16.3.6 Use of Force Training and Firearms Proficiency
- 16.3.7 Bonding/Liability Protection
- 16.3.9 Educational Requirements

#### **Chapter 16: Personnel/Alternatives (continued)**

- 16.4.1 Auxiliary Program Description
- 16.4.2 Training
- 16.4.3 Uniforms

#### **Chapter 17: Fiscal Management and Agency Property**

- 17.4.2 Cash Fund / Accounts Maintenance

#### **Chapter 22: Compensation Benefits, and Conditions of Work**

- 22.2.7 Employee Identification

#### **Chapter 26: Disciplinary Procedures**

- 26.1.1 Code of Conduct and Appearance
- 26.1.3 Harassment

#### **Chapter 32: Selection**

- 32.2.1 Background Investigations
- 32.2.2 Training
- 32.2.7 Medical Examinations
- 32.2.8 Emotional Stability / Psychological Fitness Examinations

#### **Chapter 33: Training and Career Development**

- 33.1.6 Employee Training Record Maintenance
- 33.1.7 Training Class Records Maintenance
- 33.2.4 Outside Academy, Agency-Specific Training
- 33.4.1 Entry Level Training Required
- 33.5.1 Annual Retraining Program
- 33.5.4 Accreditation Manager Training
- 33.6.2 Tactical Team Training Program
- 33.8.2 Skill Development Training Upon Promotion

#### **Chapter 41: Patrol**

- 41.1.2 Shift Briefing
- 41.1.4 Agency Animals
- 41.2.1 Responding Procedures
- 41.2.2 Pursuit of Motor Vehicles
- 41.2.3 Roadblocks and Forcible Stopping
- 41.2.5 Missing Persons (Adults)
- 41.2.6 Missing Children
- 41.3.1 Patrol Vehicles: Lights, Sirens
- 41.3.3 Occupant Safety Restraints
- 41.3.4 Authorized Personal Equipment
- 41.3.5 Protective Vests
- 41.3.6 Protective Vests/Pre-Planned, High Risk Situations

**Chapter 42: Criminal Investigation**

- 42.2.7 Informants
- 42.2.10 Interview Rooms
- 42.2.11 Line-ups
- 42.2.12 Show-ups

**Chapter 44: Juvenile Operations**

- 44.2.1 Handling Offenders
- 44.2.2 Procedures for Custody
- 44.2.3 Custodial Interrogation

**Chapter 46: Critical Incidents, Special Operations and Homeland Security**

- 46.1.1 Planning Responsibility
- 46.1.2 All-Hazard Plan
- 46.1.3 Command Function
- 46.1.4 Operations Function
- 46.1.5 Planning Function
- 46.1.6 Logistics Function
- 46.1.7 Finance/Administration Function
- 46.1.8 Equipment Inspection
- 46.2.1 Special Operations Activities
- 46.2.3 Tactical Team Equipment
- 46.3.1 Liaison for Exchange of Terrorism Information
- 46.3.2 Reporting and Relaying Terrorism Information

**Chapter 52: Internal Affairs**

- 52.1.1 Complaint Investigation
- 52.1.2 Records, Maintenance and Security
- 52.1.3 CEO, Direct Accessibility
- 52.2.1 Complaint Types
- 52.2.2 CEO, Notification
- 52.2.5 Statement of Allegations / Rights
- 52.2.6 Submission to Tests, Procedures
- 52.2.7 Relieved from Duty
- 52.2.8 Conclusion of Fact

**Chapter 55: Victim/Witness Assistance**

- 55.2.2 Assistance, Threats
- 55.2.6 Next-of-Kin Notification

**Chapter 61: Traffic**

- 61.1.2 Uniform Enforcement Procedures
- 61.1.7 Stopping / Approaching
- 61.1.11 DUI Procedures

**Chapter 70: Detainee Transportation**

- 70.1.1 Pre-Transport Prisoner Searches
- 70.1.2 Searching Transport Vehicles
- 70.1.3 Procedures, Transporting by Vehicle
- 70.1.4 Interruption of Transport
- 70.1.6 Procedures, Transport Destination
- 70.1.7 Procedures, Escape
- 70.2.1 Prisoner Restraint Requirement
- 70.3.1 Sick, Injured, Disabled
- 70.3.2 Hospital Security and Control
- 70.4.1 Vehicle Safety Barriers
- 70.4.2 Rear Compartment Modifications
- 70.5.1 Prisoner ID and Documentation

**Chapter 71: Processing and Temporary Detention**

- 71.1.1 Designate Rooms or Areas
- 71.2.1 Training of Personnel
- 71.3.1 Procedures
- 71.3.2 Securing to Immovable Objects
- 71.3.3 Security
- 71.4.1 Physical Conditions
- 71.4.2 Fire Prevention / Suppression
- 71.4.3 Inspections
- 71.5.1 Security Concerns

**Chapter 72: Holding Facility**

- 72.1.1 Training User Personnel
- 72.1.2 Access, Nonessential Persons
- 72.2.1 Minimum Conditions
- 72.3.1 Fire, Heat, Smoke Detection: Systems, Inspections
- 72.3.2 Posted Evacuation Plan
- 72.4.1 Securing Firearms
- 72.4.2 Entering Occupied Cells
- 72.4.3 Key Control
- 72.4.5 Security Checks
- 72.4.7 Tool and Culinary Equipment
- 72.4.8 Alerting Control Point
- 72.4.9 Panic Alarms
- 72.4.10 Procedures, Escape
- 72.4.11 Report, Threats to Facility
- 72.5.1 Detainee Searches
- 72.5.2 Intake Forms
- 72.5.3 Sight and Sound Separation
- 72.5.4 Segregation
- 72.5.7 Identification, Released Detainees
- 72.6.1 Procedure, Medical Assistance
- 72.6.2 First Aid Kit
- 72.6.3 Receiving-Screening Information
- 72.6.5 Dispensing Pharmaceuticals
- 72.7.1 Procedure, Detainee Rights
- 72.8.1 24-Hour Supervision
- 72.8.3 Supervision, Opposite Sex
- 72.8.4 Receiving Mail / Packages
- 72.8.5 Visiting

**Chapter 81: Communications**

- 81.2.2 Continuous, Two-Way Capability
- 81.2.8 Recording and Playback
- 81.3.2 Alternate Power Source

**Chapter 82: Central Records**

- 82.1.1 Privacy and Security
- 82.1.2 Juvenile Records
- 82.1.7 Computerized Security Protocol

**Chapter 83: Collection and Preservation of Evidence**

- 83.2.1 Guidelines and Procedures

**Chapter 84: Property and Evidence Control**

- 84.1.1 Evidence / Property Control System
- 84.1.2 Storage and Security
- 84.1.3 Temporary Security
- 84.1.4 Controlled Substances, Weapons: Training/Investigations
- 84.1.5 Records, Status of Property
- 84.1.6 Inspections and Reports